

**ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD**  
**MEETING**

ADRA  
4919 Jamestown Avenue  
Ste. 203  
Baton Rouge, LA 70808  
October 18, 2019  
10:00 A.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of July 28, 2019 Minutes: Bernadine Williams, Secretary/Treasurer
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
  - a) July 2019
  - b) August 2019
  - c) September 2019
- VI. Public Questions or Comments
- VII. New Business
  - a) Approval Of Applicants to be Credentialed
  - b) Budget Approval 2019-2020
  - c) AFR Submitted
  - d) Board Position
- VIII. Old Business
  - a) Online Credentialing Management System
  - b) ORM Premium
  - c) Law Change Review

- IX. Executive Session

Adjourn Meeting: Next Meeting date: January 17, 2020@ADRA Office

Approved and Adopted: Roy Baas, Chairman                      X

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**Minutes**

Regular Meeting of Addictive Disorder Regulatory Authority Board

ADRA  
4919 Jamestown Ave Ste 203  
Baton Rouge, LA 70808  
October 18, 2019  
10:00 A.M

I. Call to Order

The October 18, 2019 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 10:05am the meeting was held pursuant to public notice, each member received notice and notice was properly posted.

II. Roll Call (Attachment 1)

**Members Present:**

Paul Schoen, LAC, CCGC, Vice-Chairman  
Deborah Thomas, PH.D, LPP  
Kerri Cunningham LAC, LCSW  
Catherine Lemieux, LCSW

**Members Absent:**

Ken Roy, MD  
Bernadine Williams, LAC, CCS, CCGC Secretary/Treasurer  
Roy Baas, LAC, CCGC, CCS, Chairman

**ADRA Staff Present:**

Lauren Smith, Executive Director  
Renee Franklin, Assistant Director  
Jeanne Hollingsworth, Administrative Assistant  
Celia Cangelosi, Board Attorney

III. Public Introductions

Marolon Mangham, Executive Director of LASACT  
Mark Broussard, LAC, CCS

IV. Approval of October 18· 2019 Minutes (Attachment 2)

A draft of the October 18, 2019 board meeting minutes was presented for approval. A motion was made to approve the minutes by Deborah Thomas and seconded by Kerri Cunningham the motion was approved after a unanimous vote in the affirmative.

V. Treasurer's Report (Attachment 3)

The July 2019 and August 2019 and September 2019 Treasurer's Reports were presented by Lauren Smith, Executive Director. A motion was made by Debra Thomas and seconded by Kerri Cunningham to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VI. Public Questions or Comments:

Mark Broussard stated that he is interested in becoming a future member of the ADRA board. He has submitted his request to LASACT.

Marolon Mangham, Executive Director of LASACT gave a brief update in regards to the board positions. There was a transition in the Governor's office and they are currently working on appointing the current open positions.

VII. New Business

**a) Approval of applicants to be credentialed:**

A motion was made by Catherine Lemieux and seconded by Kerri Cunningham to approve the applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative

**b) Budget Approval 2019-2020:**

A motion was made by Kerri Cunningham and seconded by Deborah Thomas to approve the 2019-2020 budget. The motion was approved after a unanimous vote in the affirmative.

**c) AFR Submitted:**

The information from last year's Annual Financial Report has been submitted.

**d) Board Position:**

Lauren Smith advised board members whose term is up. If they would like to be reappointed to let us her know and she would resubmit their names

VIII. Old Business

**a) Online Credentialing Management System:**

Update: Lauren Smith wanted to check in with the board members to see if anyone had any question concerning Certemy our new online application system. We've had a few glitches and kinks to work out with the new system. As these things are brought to our attention, we can reach out to Certemy to see about finding a solution. Other than a few minor issues, everything else is going well.

**b) ORM Premium:**

Roy Baas sent out a letter to his representative to see if we can get a resolution to the ORM Premium. We are currently waiting for a response.

**c) Law Change Review:**

The board discussed adding the definition of a client. Catherine Lemieux stated that about five years ago the Social Work Board added the definition of a client into their Law/Rule. She will find this information and send it to the board. There were some language inconsistencies that were also addressed that needed to be changed. It was suggested that we replace “Substance Abuse” with “Substance Use Disorder”. Where it refers to multiple/either exams, language needs to reflect a singular exam in each section. In the RAC section, there is some language that needs to be reviewed.

**IX. Executive Session:**

A motion was made by Deborah Thomas and seconded by Kerri Cunningham to go into executive session. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Deborah Thomas to exit from executive session and seconded by Kerri Cunningham. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Deborah Thomas and seconded by Kerri Cunningham that Lauren Smith, Executive Director be sanctioned for her actions that may have impacted the board as a whole in the form of a letter of formal reprimand, crafted by Celia Cangelosi, board attorney, and signed by Roy Baas, Chairman. Executive Director was counseled by Chairman and Vice-Chairman regarding the issue and the present board members have expressed the interest in addressing the issue with her as well.

A motion was made by Catherine Lemieux and seconded by Deborah Thomas to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

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Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer